

## Post Award Grant Reporting Format Standardizations

This document describes the standard formats currently in development as a result of streamlining begun by P.L. 106-107. Each format will contribute to the overall standardization of post award reporting across the government. These standard formats are designed to enable electronic reporting and enhance the government's ability to report on how grant dollars are used. Grantees will benefit from the standard formats by reducing the administrative burden currently associated with post award reporting requirements.

All the new formats will standardize reporting requirements currently mandated by OMB. In many cases, the new formats will lead to the retirement of current unique forms that have been developed by and for a single agency. In other cases, the development of the format will create a standard format where none currently exists. This is being done as a response to instances in which there is a reporting requirement but no format is provided to the grantee, forcing the grantee to develop their own reporting method.

The table below details the standard formats currently in development, and how the reporting requirement is currently handled:

<b>Name</b>	<b>Pre-streamlining current state</b>	<b>Post-streamlining goal</b>	<b>Current status notes</b>
Federal Financial Report (FFR)	Approximately 4 government-wide forms: Federal Cash Transactions Report, SF 272 and SF 272A; Financial Status Report, SF 269 and SF 269A.	1 format will replace 4 forms.  In setting reporting requirements, agencies now have standardized reporting period options based upon calendar quarters; and standardized report due dates.	FFR is at OMB for final publication. May be used on 10/1/2008; must be used by 10/1/2009.
Inventions	Approximately 3 formats government-wide. Most agencies use the same format except for USDA and NASA.	1 format will be improved and also replace 3 forms.	Inventions reporting form is at OMB for final publication and approval.
Performance Progress Report (PPR)	Over 1000 performance progress reporting formats government-wide.*	1 PPR format will potentially replace over 1000 forms government-wide.	1 form has replaced 8 forms at ACF/HHS. OMB has cleared the PPR for ACF usage; other agencies can use it as well.
Tangible Personal Property Report	The majority of the agencies do not have a formal tangible property related reporting	Will create standardization where none existed.	TPPR is at GSA for final publication. Each

(TPPR)	form. Instead they obtain reports on tangible property and requests for tangible property disposition via informal submittals, or as part of other property or performance reports they require from their recipients.	1 government-wide format for collecting Tangible Personal Property data.	agency will then adopt the form using the PRA forms for their agency.
Real Property Status Report (RPSR)	The majority of the agencies do not have a formal real property related reporting form. Instead they obtain reports on real property and requests for real property disposition via informal submittals, or as part of other property or performance reports they require from their recipients.	1 standard government-wide RPR format.	RPSR is being modified based on public comments received. It will then be forwarded to OMB for finalization.
Research Performance Progress Report (RPPR)	Numerous unique formats used across the research agencies and sub agencies. There is no standard set of research performance progress data elements.	1 standard format will potentially replace all current unique agency research performance progress formats.	RPPR is being modified based on public comments. Will be sent to OMB for approval for use by research agencies.

\*Estimate based on discussions with OMB. NOTE: When quantifying forms, OMB does not distinguish between grants forms, loan forms and contract forms.